

## **Inprint Winter/Spring 2012 Writing Workshop Registration Form and Policies**

Inprint workshops offer participants a nurturing environment conducive to developing writing skills. The success of the workshops is in part dependent on the mutual support of the participants. Please read the following policies before registering.

1. Workshops are filled on a first come first served basis.
2. Your check or money order and registration form must be received in our office in order to secure a space in a workshop.
3. Due to the limited number of spaces available for each workshop (12), we do not accept online registration with credit cards.
4. You must be at least 21 years of age.
5. You will receive a confirmation email once your registration is complete.
6. Registration is open until the workshop is filled or until class begins. We encourage you to check the Inprint website to check space availability.
7. To receive a refund, you must notify the office at least 3 working days prior to the beginning of the workshop.
8. If the workshop you would like to register for is full at the time your registration materials are received you will automatically be added to a waiting list. An email will be sent notifying you of this.
9. Inprint reserves the right to refuse enrollment to an individual.

**Please fill out the following:**

**Name** \_\_\_\_\_

**Address** \_\_\_\_\_

**Email** \_\_\_\_\_

**Preferred Telephone Number** \_\_\_\_\_

**Course Number and Title** \_\_\_\_\_

**Enclosed is a check or money order made payable to Inprint for \_\_\_\_\_.**

**Schedule of fees:**

**Fall and winter/spring workshops (10 weeks) \$295**

**Mail this form with check or money order to Inprint, 1520 West Main, Houston, TX 77006. For more information, email [kristi@inprinthouston.org](mailto:kristi@inprinthouston.org) or call 713.521.2026.**